



# The Ursuline Academy Ilford

## Provider Access Policy 2018

This Policy was created in March 2018, to take effect from:	March 2018
It was ratified by the Governing Body on:	<b>27<sup>th</sup> March 2018</b>
Next Review:	<b>as and when needed</b>

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of Provider Access Requests

### Procedure

A provider wishing to request access should contact *Ms Catherine Finlay, LRC Manager/Careers Co-Ordinator*

Telephone: 020 8554 1995]; Email: [cfinlay@uai.org.uk](mailto:cfinlay@uai.org.uk)

### Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers

	AUTUMN TERM	SPRING TERM	SUMMER TERM
<b>Year 8</b>	Event for University Technical Colleges	First Give Project	Life Skills – assembly and tutor group opportunities
<b>Year 9</b>	Event for University Technical Colleges	KS4 options event (March –Workshop, Open Evening)	
<b>Year 10</b>	Life Skills – work experience preparation sessions	Life skills – assembly and tutor group opportunities	
<b>Year 11</b>	Life Skills – assembly on opportunities at 16 Event for University Technical Colleges	Post-16 evening Post-16 taster sessions	

<b>Year 12</b>	Higher Education Fair Post-18 assembly - apprenticeships	Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options
<b>Year 13</b>	Workshops – HE and higher apprenticeship applications		

Please speak to our Careers Leader to identify the most suitable opportunity for you.

## **Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at before school, lunch break, after school and for Sixth Formers at break time.